

HR ECC 5.0 + Delta HR 5.0 to ECC 6.0

COURSE DESCRIPTION: MANAGEMENT/ADMINISTRATION I

Course: THR10

Course Version: 052

Prerequisites

Essential

Business knowledge in the area of human resources

Recommended

None

Duration

10 days

Goals

Explain the basic processes of human resources

Adjust personnel administration data for customer-specific requirements

Configure roles and authorizations

Audience

Solution consultants who are responsible for implementing Personnel Administration with mySAP ERP Human Capital

Management (mySAP ERP HCM)

Software

ERP ECC 5.0

Content

Overview of mySAP Business Suite

mySAP ERP HCM overview:

Navigation and structures in human resources

Employee Self-Service, Manager's Desktop

Personnel Administration, Time Management

Reporting tools for human resources

Recruitment, personnel development

Personnel cost planning

Training and Event Management

Preview:Travel Management & Planning

Configuration of human resources master data:

Enterprise, personnel and organizational structure

Default values and features

Payroll data: pay scale and wage type structure

Pay scale reclassification and increase

Work flows and user interfaces: such as screen modification, setting up personnel actions

Management of global employees

Authorizations in human resources:

Setting up general authorization checks

COURSE DESCRIPTION: MANAGEMENT & ADMINISTRATION II

Course: THR12

Course Version: 052

Prerequisites

Essential

THR10 [Management & Administration I](#)

Recommended

None

Duration

10 days

Goals

Explain how Payroll is organized, and perform payroll runs

Adapt fundamental aspects of time data

Configure Organizational Management

Perform reporting in human resources

Audience

Solution consultants responsible for implementing Payroll, Time Evaluation, Organizational Management, and Reporting

with mySAP ERP Human Capital Management (mySAP ERP HCM)

Software

ERP ECC 5.0

Content

Organization of Payroll:

Payroll procedure, retroactive accounting recognition

Payroll reports

Transfer to accounting, bank transfers and payment

Configuration of Time Management:

Overview of Time Management and its integration with other applications

Work schedule concept and planned working time specification

Attendances, absences and their payments

Time quotas and their deductions

Time Manager's Workplace (TMW)

Organizational Management:

Concept and customizing of Organizational Management

Maintenance of organizational structure, matrix organization and structures in general
Reporting and reporting tools
Manager's Desktop and Manager Self Service (Enterprise Portal)
Integration with other HR components
Reporting in human resources:

COURSE DESCRIPTION: SAP NAVIGATION 2005

Course: SAP125

Course Version: 062

Prerequisites

Essential

None

Recommended

There are no required prerequisites for taking this course; however, it is recommended that learners have a basic knowledge of Windows.

Duration

2 hours

Goals

familiarize with key terms

navigate within the SAP system.

Audience

Beginner users

Project team members

Project leaders

Support personnel

SAP consultants

Technical consultants

Sales

Super users

End users

Software

ERP ECC 6.0

Content

The SAP Navigation 2005 course is designed to familiarize learners with key terms and how to navigate within the SAP system. You will be introduced to the key areas of SAP screens, fields, and features. You will also be introduced to ways in which you can obtain additional help, modify and customize the look of your SAP system, as well as apply more advanced skills.

Notes

Course length: 2 hours

COURSE DESCRIPTION: DELTA IN MYSAP ERP HUMAN CAPITAL MANAGEMENT

Course: DERPHER

Course Version: 062

Prerequisites

Essential

Fundamental knowledge of Human Capital Management functionality in former versions

Recommended

None

Duration

3 days

Goals

Participants in this course are given an overview of the functions in mySAP ERP 2005 (that is, back-end SAP ECC 6.0) that were added or enhanced with Release R/3 4.6, 4.6C, R/3 Enterprise, mySAP ERP 2004 or mySAP ERP 2005.

Audience

Project Leaders

Project team

Key users

SAP consultants

Software

ERP ECC 6.0

Content

Overview of new functions in Human Capital Management that are either new or have been enhanced after Release 4.5:

Personnel Administration, Time Management (TMW), Global Employment, and Payroll

Recruitment and E-Recruiting, Personnel Development (especially Performance Management), Training and Event

Management, Blended Learning (SAP Learning Solution and SAP Tutor), new Personnel Cost Planning and Simulation

and new Enterprise Compensation Management

Analytics and reporting in mySAP ERP HCM

Outlook: HCM Portal Solutions (ESS, MSS)

Notes

The course is structured according to the availability of functions. This is why it is suitable for customers with Release R/3 4.6 or R/3 Enterprise Ext. 1.10/ 2.00 and ERP 2004.

This course provides overview information on new functions. For more information and information about Customizing, see our detail courses.